

## ECOURTS EFILING PROCESS IN ODYSSEY FILE & SERVE - FILER PREPARED BY BAPM



# Table of Contents

		PAGE
EFILI	NG PROCESS IN ODYSSEY FILE & SERVE	3
Ονε	erview	
Hig	h Level Processes	
1.	Integration Between OGF and OFS	
2.	Filer Process	
3.	Reviewer Process and integration with Odyssey Case Manager and Portal	14

#### About the North Carolina Judicial Branch

The mission of the North Carolina Judicial Branch is to protect and preserve the rights and liberties of all the people as guaranteed by the Constitutions and laws of the United States and North Carolina by providing a fair, independent and accessible forum for the just, timely and economical resolution of their legal affairs.

#### About the North Carolina Administrative Office of the Courts

The mission of the North Carolina Administrative Office of the Courts is to provide services to help North Carolina's unified court system operate more efficiently and effectively, taking into account each courthouse's diverse needs, caseloads, and available resources.



## eFiling Process in Odyssey File & Serve

### Overview

The North Carolina Administrative Office of the Courts (NCAOC) currently provides some eFiling capabilities in limited counties. As NCAOC prepares to transition to eCourts, all initial and subsequent filings will either utilize Odyssey's Guide & File (OGF) or Odyssey's File & Serve (OFS) products depending on the filing. This document details the process of e-file using Odyssey's File & Serve product.

### **High Level Processes**

### 1. Integration Between OGF and OFS

Filing attorneys and Self Represented Litigants can avail Odyssey's Guide & File (OGF) or Odyssey's File & Serve (OFS) products to e-file. For some filings, the Odyssey Guide & File product present the filer with a series of questions and based on the responses provided, forms are automatically generated and can be e-filed seamlessly since OGF is integrated with OFS. Filers have the option to use OGF as an anonymous user or a registered user.

However certain filings may require wet signatures (such as from a Notary) or the filing attorney may use forms that are not standard to NC AOC. In such instances, filings are directly done using OFS's Filer website. Filers must register to e-file when using Odyssey File & Serve.

### 2. Filer Process

Filers begin e-filing by initially registering in the OFS Filer site which will be made available through the main Judicial website. As part of the initial set up, filers will have to add the filing attorney and the payment account details. After the initial set up filer can begin filing.

.....Continued in next page



a. Filers initiate filing by clicking on Start Filing button on the Dashboard



b. Initial Filing – Click on Start a New Case.





c. Select the filing location, case category and case type in the Case Information tab.

lew Case Filing					Draft # 2142
1 Case Information	2 Parties	3 Filings	4 Service	5 Fees	6 Summa
		Case Inf	ormation		
		ouse ini	onnation		
	- Court lo	cation *			
	Select.			•	
	This is	the court where you are filing your case.			
		tegory *			
	Select.			•	
	This is	the type of case you are filing (Family, P	robate, or Civil).		
	_ Case tvo	e *			
	Select			•	
	If you c	an't find your case type, change the case	e category to see other case types.		

d. In the Party tab, add Party Details by clicking on '+' icon.

=	eCourts FileScServe eFileNC Stage					@ • III • III •
<b>A</b>	New Case Filing					Draft # 2142 🛛 🕇 🗸
ß	Case Information	2 Parties	3 Filings	4 Service	5 Fees	6 Summary
		Parties				
***		Party Type Party	Name	Lead Attorney	Actions	
8		A Plaintiff * +	add party details			
		▲ Defendant * +	dd party details			
		+ Add More				
- 2	) Support					
Sa	ive Draft and Exit				← Case I	nformation Filings ->



= Courts effekt Dage		@· ≡· ●·
* Edit Party Details		×
Ê.		
Ð	Party Information	
	Rife Te sampli d' le pueple et arbites incluies et la file sam.	
	Tructure Parallel Paralle	
2 2		
	Panala Emily	
	Fort Name*         MMa           Made Name         Last Name*         Solic ▼	
	Pary OM5.0	
	Inter.         Deter.         Over Leven Morder	
	Contact Information	
	Used fluin •	
	Addensi Lie 1	
	Advins Line 2	
	Ory State.	
	Prove Nander	
	Attorney Information	
	_stat Blong	
	felet.	
O Same		
		Ca10 1 2444

e. Enter the party information and click Save. Repeat this step for all Parties.

f. In the Filing tab, add a filing by clicking on '+ Add Filing' button.





g. Enter Filing details such as Filing Code and Filing Description in the Filing Requirements secondary tab. You can also select any Additional Service or add send the filing by clicking on the Communications secondary tab.

≡	COURTS eFileNC Stage					@· III· •
ń	New Case Filing					Draft # 2142 🕚 •
Ŕ	Case Information	🧭 Parties	3 Filings	(4) Service	(5) Fees	(6) Summary
۵	Edit Filing Details					×
	Cont i ming betano					
Ξ.	Filing Req	juirements 🛕	Additi	onal Services	Communic	ations
*		Filing Type * (Required)				
6		eFile Only     Pick 'eFile Only' to just electronically file your papers.				
		Filing Information Filing Gold * AFTDATAT Clief Reference Number Filing Description Onneme to Court			× •	
	Support	Upload Documents To add more than one lead document to the filling, create another Lead Document • Required	filing and upload your document.			
_						Cancel

h. Upload the document to be e-filed by either dragging and dropping the file or clicking the Select File button. Select the PDF document from your local folder.

	Courts eFileNC Stage				Ø· III-	•-
÷.		Filing Type * (Required)				
ilit.		<ul> <li>eFile Only</li> <li>Pick "eFile Only" to just electronically file your papers.</li> </ul>	Open			×
R		Filing Information	$\leftarrow \rightarrow \checkmark \uparrow$ $\square$ « Odyssey File & Serve	> OFS Demo		
			Organize • New folder			2
sta.		AFFIDAVIT	> 🗖 Desktop	Name	Date modified	<u>^</u>
8		Client Reference Number	> 🗟 Documents			
Ð			Downloads	OFS Demo Cheat Sheet.docx	11/28/2022 8:38 AM	
		Filing Description	Music	JuvFundamentals_ProcClassPrepPacket2_25_20	11/9/2022 3:41 PM	
		Comments to Court	Music	JuvFundamentals_ProcClassPrepPacket2_25_20	11/9/2022 3:33 PM	
			> Pictures	Portal elevated Access Form AOC-A-26.pdf	11/8/2022 4:46 PM	
			> 🧮 Videos	HARNETT MOTION- PLAINTIFF V DEFENDANT	9/29/2022 6:03 PM	
		Heled Bernstein	> 🔩 Windows (C:)	WAKE MOTION- PLAINTIFF V DEFENDANT.pdf	9/29/2022 5:49 PM	
		To add more than one lead document to the filing, create another filing and uploa	ayour 🔹 🗢 Network_Folders (\\NCJC-DFS-01.aoc.)	AOC-CP-337.pdf	9/28/2022 1:46 PM	
		Logd Doctoment & Doctional	Notwork	File Serve FAQ.docx	9/23/2022 11:34 AM	
			V V Network	Bar Presentations.docx	9/22/2022 12:41 AM	5
		ම				
		Drag files here or	File name:	Custom F	iles (*.pdf;*.docx;*.doc	~
		Select file			n Cancel	
		Maximum file river 26 21 MB				
		Accepted file types: Portable Document File (PDF), Word 2007 File (DOCX), W	lord 97/XP File (DOC)			
D si	ipport				Cancel	Save



i. Select the applicable Document Security and click on Auto-redact to redact any Personally Identifying Information (PII). Click Save. Repeat steps 2 (f) through 2 (i) to add more filings and documents.

=	Counts eFileNC Stage			@· II· •
*	Filing R	equirements	Additional Services	Communications
ita E		Filing Type *(Nequired)		
		<ul> <li>eFile Only</li> <li>Pick "eFile Only" to just electronically file your papers.</li> </ul>		
		Filing Information		
B		Filing Code *		× •
		Client Netrence Number		
		Upload Documents To add more than one lead document to the filing, create another f	ng and uplead your document.	
		Lead Document		
		Auto-Redact	All-Antibian Strategy Constraints Strategy Constrai	
0	Support			
				Cancel Save

j. Electronic Service is not available for initial filings so in the Service tab proceed to the next tab by clicking Fees.

🤣 Case Information	Parties	S Filings	4 Service	5 Fees	6 Summa
	Service Contacts	+	Add Me + Firm list + Pub	lic list + Add New Contact	
	Diajosiff				
	Jane Doe			( <u>+</u> •)	
	Email/Mail		Acti	ons	
		No service contacts added	Add a new or existing contact.		
	Defendant				
	Email/Mail		Acti	ons	
		No service contacts added	Add a new or existing contact.		
				(m)	



k. Select Payment Account, Filing Attorney and Party Responsible for Fees and click on **Calculate Fees**. If Fees are not applicable, the fee amounts will show \$0.00, otherwise the system calculates the fees based on Case Type, Filing Codes, etc. Click **Summary** to proceed.

ŧ	New Case Filing	9					Draft #	¢ 2142	0-	
Ŕ	🕑 Case Inform	ation	Parties	Silings	0	Service	5 Fees		6 Sum	imary
		Fees You must select a payment a	ccount even if there are no fees.			Fee Breakd	lown			
		Payment Account *			•	Once you've pi the total fees.	icked your payment account, click the button t	pelow to see		
		Party Responsible for Fi Select			• •					
Sa	Support						E	- Service S	ummary	<i>→</i>

I. Review all the details entered so far and make corrections if needed. Check the boxes to agree to the terms and click **Submit** to e-file.

Case Information	Portec	Filings that the information in this filing is true to to make faiter filing is can be subject to legal is babelet for any person preparing or filing a consolid testifying of consolid testifying account runnees. "Sering account runnees "Sering account runnees the Sering account ru	Enroc The best of his or her knowledge, information, or belies penalties or sanctions and, depending on the situation document in the difficul records of the North Charling document in the difficul records of the North Charling document in the difficul records of the North Charling and the Soft of the North Charling and the Soft and the Soft of the North Charling and the Soft and the Soft of the North Charling and the Soft Charling and the Soft of the North Charling and relaction requirements at comply with the filing and relaction requirements	Test ier. I alwo for, may be the costs to troom surface to su	0
	Cubernission Agreements*  Cubernission Agre	that the information in this filing is true to it marker failer filings can be subject to legal oblighted for any person preparing or filing a serioual determining information (VP) in that are constructed and the series of the series of the account numbers. Series are account on assessed solutions of the later may be propor- ated and the series of th	he best of his or her knowledge, information, or belie penalities or sanctions and, depending on the situation document in the official records of the North Carolin document states expressly request of by lew of court of the official records of the North Carolin document of the official records of the North Carolina and Architecture and the North Caroling and the official records of the North Caroling and the official records of the North Caroling and the North Caroling and the North Caroling at comply with the filing and relaction requirements	ref. I also ion, may be ina courts to f coder or a Wencold to 5000 oper 1. To part to set footh io	
	Case Information			Edit	
	Court Location Wake District Court	Case Type Civil General	Cireo Estingory Civil		
	Parties	Parts Name	Land Attorney	<b>₽</b> Edit	
	Plaintiff	Jane Doe			
	Defendant	John Doe			
	Filings			✓ Edit	
	Filing Code	Tiling Type Tiles	g Description Client Ref. #		



m. System displays an Envelope Number upon successful filing. The Envelope Number and filing details now appear in Filing History. The filing now appears in the OFS Reviewer site.

≡	eCot File&Se	erve eFileNC Stage		0· II· 🔮	
A					
Q		Start Filing	Envelope Submitted	×	
		Click the START FILING started.		ed at 11/29/2022 1:22 PM	
				12-910	
				ed at 11/1//2022 12:28 PM	
40a				ed at 11/09/2022 10:07 AM	
			Envelope Submitted		
•			Envelope Subfinitied Envelope #3852 has been submitted successfully.		
			View Receipt Return to deabhoard		
		Star	View Receipt	View my drafts	
2	) Supp	ort ase Search	Bookmarks	Templates	
		Cont # 2201/021206.01			

n. Filer also gets a Filing Submitted Notification email upon successful filing. The Envelope Number and filing details are also listed here.

Submitted Filing	Notification for Case	e No. 3852							
	filingmail tylestech cloud					← Reply	Reply All	→ Forwar	rd •••
To Jami, Sa	rvani							Wed 11/30/202	2 10:47 PM
						Filing Submitte Envelope Number: 3	ed 162		
Your filing below has been submi Wake District Court, NC for review processing.	itted to the Clerk's office located in w. Please allow up to one (1) busines	is days for clerk office							
			Filing Details						
Court		Wake District Court							
Date/Time Submitted:		11/30/2022 10:46 PM EST							
Filing Type:		AFFIDAVIT							
Activity Requested:		Enie							
Filed By:		Sarvani Jami							
							_		
			Fee Details				_		
This envelope is pending review and fees ma Case Fee Information 815	iay change.								
Case Fees \$15	50.00								
Payment Service Fees \$4.3	34								
AFFIDAVIT \$0.0	00								
Total: \$154.34 (The envelope still has pendin	ing filings and the fees are subject to change)								
			Document Details						
Lead File:		AOC-CR-337.pdf							
Lead File Page Count:									
			For Technical Assistance						
Contact Tyler Technologies									
Please do not reply to this email. It was gene	erated automatically by no-reply@effingmail.tylerter	ch.cloud.							



o. Subsequent Filing - Click on File into Existing Case.

≡	eCourts FileAcSierve eFileNC Stage	SJ 🗸
ŧ.	← Start Filing	
â		
	File New Case	
40a	If you do not have a case number and you want to start a new case for If the case was started by you or someone else and you have the case	
	the first time. number or names of the parties to find the case.	
L.		
	Start new case File into existing case	
2	) Support	

p. Search for the case by **Case Number or Party Name**.

f you are not sure your case number	is correct, refer to the formatting instructions for the selected court or search for the case by party name.	
Location* Select		•
Location is Required.		
Search for Case by		
Case Number O Bortu		
Type your case number exact	Name tly as you see it on your case documents. you do not know the case number, try searching for a case by Party Name. Click here	
Type your case number exact If the case is not found, or if y (https://odysseyfileandserved	Name tly as you see it on your case documents. you do not know the case number, try searching for a case by Party Name. Click here cloud.zendesk.com/hc/en-us/articles/360054175872) for more case search tips.	
Type your case number exact If the case is not found, or if y (https://odysseyfileandserved Case Number *	Name tly as you see it on your case documents. you do not know the case number, try searching for a case by Party Name. Click here cloud.zendesk.com/hc/en-us/articles/360054175872) for more case search tips.	
Type your case number exact If the case is not found, or if y (https://odysseyfileandserver Case Number *	Name tly as you see it on your case documents. you do not know the case number, try searching for a case by Party Name. Click here cloud.zendesk.com/hc/en-us/articles/360054175872) for more case search tips.	
Type your case number exact If the case is not found, or if y (https://odysseyfileandserver Case Number *	Name tly as you see it on your case documents. you do not know the case number, try searching for a case by Party Name. Click here cloud.zendesk.com/hc/en-us/articles/360054175872) for more case search tips.	



q. Verify the Case Number and Party information and select the case you want to file into by clicking on the Actions button and selecting File into case.

≡	eCourts File&Serve eFileNC Stage	2			0 -	· · ·	SJ 🗸
ŧ.	Case Search Results	3				र् Refine S	earch
<b>R</b>							
B		Location: Wake District Court Case	Number: 22IF020396-910		1 Results		
		STATE OF NORTH CA	ROLINA VS Defendantfirst Defendantlast		lione –		
		Case # 221F0203	96-910	File inte esses			
60a		Location Wake District Court	Case Category Criminal	Ca Inf File into case with te	emplate		
				View Service contac	ets		
1				Bookmark case			
2	) Support						

- r. Follow steps 2(c) through 2(f) to continue to e-file.
- s. Select from eFile Only, eFile and Serve or Service Only depending on the type of filing to be made.

File Into Case				Draft # 2374 - Case # 16M003062-590 - NC STATE OF I	DEPT OF REVENUE VS MARK A GRIFFEY
Case Information	Parties	3 Filings	4 Service	(5) Fees	(6) Summ
Edit Filing Details					
	Filing Requirements 🛕	Additi	onal Services	(	Communications
	Filing Type * (Required)				
	eFile Only Pick 'eFile Only' to just electronically file your papers.	<ul> <li>eFile and Serve</li> <li>Electronically file your papers of documents sent to the selected</li> </ul>	with the court and have your d service contacts.	<ul> <li>Service Only</li> <li>Your filing will only be sent to the selected service contacts and will not be filed with the court.</li> </ul>	)
	Filing Information				
	Filing Code * Select				•
	Client Reference Number				
	Filing Description				
					A
	Upload Documents To add more than one lead document to the filing, create another	er filing and upload your document.			
	Select a Filing code to enable adding documents.				



- t. Continue with steps 2(g) through 2(i) to continue to e-file.
- u. In the Service tab select a Service Contact from the Firm List and associate with the relevant party. You can also add a new Service contact in this tab if eFile and Serve or Service Only was selected in the Filings tab. Click Save. Repeat stepu 2 (u) to add more service contacts.

Case Information	🥑 Parties	S Filings	3 set	vice	5 Fees	6
	Sanvias Contacto					
	Service Contacts		+ Add Me	Firm list + Public	ist + Add New Contact	
					1	
	Service Contact	Email/Mail	Service Method	Actions		
		No service con	tacts added. Add a new or existing co	ntact.		
	Plaintiff				(± 0)	
	Service Centert	JE Emplithed	Convice Mathead	å stinne		
	arryice contact	No service con	tacts added. Add a new or existing co	ntact.		
	Other Service Contacts				(±•)	
	Service Contacts	Email/Mail	Service Method	Actions		
		No aerrice con	acto added. Add a new or existing of	indet.		
upport Draft and Exit				Draft#	2374 - Case # 16M003062 590 - NC STATE OF	Filings Fe
ergeont wraft end Exit aftieric Stope Into Case	Paties	Pilogs	<b>0</b> ier	Draft #	2374 - Case # 16M003062.590 - NC STATE OF	Filings      Filings
Into Case	Pattes	Filogs	C Serv	Draft #	2374 - Case # 16M003062 590 - NC STATE OF ① Fees	← Fillings To @・ Ⅲ- DEPT OF REVENUE VS MARK A GRIFF
erport vraft end Exit store Suspe Into Case Case Information d Service Contact	Patters	Filings	© terr	Draft #	2374 - Case # 16M003062 590 - NC STATE OF	Filings r € - Ⅲ- DEPT OF REVENUE VS MARK A GREFT
experient Draft and Exit First and Exit into Case Case Information d Service Contact	Panes Service Method Tarra parties with an addressing copy of your documents or m	Filogs ay also have the choice to serve them by mail.	O ser	Daft #	2374 - Case # 16M003062 590 - NC STATE OF	Ellings F C- III- DEPT OF REVENUE VS MARK A GRIFFA
apport rraft and Exit setted Exit setted Exits article Exits	© Panes Service Method Sarva paties with an electronic copy of your documents or m writes Method* Escre	y data have the choice to serve them by mail.	) for	Draft #	2374 - Case # 16M003062-590 - NC STATE OF © Fees	← Filings P ● H – DEPT OF REVENUE VS MARK & GRIFF ©
errart and Exit  reart and Exi	Partice      Service Method      Isrre partice with an electronic cary of your documents or m     """"     """"     """"     """"     """"     """"     """"     """"     """""     """""     """""     """"     """""     """""     """"     """""     """""     """""     """""     """"""	Yings      y data have the choice to serve them by mail.	C Ser	Draft #	2374 - Case # 16M003062 590 - NC STATE OF ③ ress	Filings r C Filings r C → III -
export braft and Exit artistic Stage Info Case Case Information d Service Contact	Panse      Service Method      Interve parties with an determine copy of your documents or m     Errore      Associated Parties      Interve parties is associated the service cost      Associated parties*	y also have the choice to serve them by mul.	) are	Draft #	2374 - Case # 16M003062-590 - NC STATE OF	Filings P. Q · Ⅲ · DEPT OF REVENUE VS MARK A GREFT
export vraft and Exit vraft on Exit vraft cone vraft on Exit vraft cone vraft on Exit vraft cone vraft	Parties      Service Method      Isree parties with an electronic copy of your documents or m     Escree      Associated Parties      Lister one or more parties to associate with the service costs      Associated parties      Associated parties*	et	C ter	Draft #	2274 - Case # 16M003062 590 - HC STATE OF	Filings r
apport braft and Exit KTCS arliefer Stage Into Case Case Information d Service Contact	Panse      Service Method      Isree parties with an electronic copy of your documents or m     Service      Service      Associated Parties      Lassociated parties      Associated parties	et environ.	C Ser	Daft #	2374 - Case # 16M003062 590 - NC STATE OF	Ellings F C- III- DEPT OF REVENUE VS MARK A GRIFFI ©
uppert Draft and Exit xmin affect Stops Info Case Case Information d Service Contact	Partice      Service Method      Inter-sponse with an electronic cary of your documents or or      Energy      Associated Parties      Associated Parties      Contact Information      Add your area advances to be negrate to recover electronic      Tort area to lengand:	er arrite.		Daft #	2374 - Case # 16M003062-590 - NC STATE OF ③ res	Ellings F.
upper1 breft and Exit info Case Case Information Case Information Id Service Contact	Parties      Service Method      Evre parties with an electronic copy of your documents or in     Esreve      Associated Parties      Liste takes at many parties to associate with the service costs      Associated parties      Contact Information      Ady part and address below to be negated to receive electron      For same to Regard      Errut	et envice.	© ter	Draft #	2374 - Case # 16M003062 590 - HC STATE OF	Filings re- @· Ⅲ-
uppert Draft and Exit SERV and Exit Into Case Case Information Case Information Case Information	Particle Service Method Enror particle with the devices copy of your documents or m  Service Method Enror particle with an electronic copy of your documents or m  Service  Associated Parties  Associated Parties  Contact Information  Add your enail address before to be eligible to recover electron  Fort same *  Fort same to begated.  Ernal *  Addividuationation email(s)	et	C Ser	ce	2374 - Case # 16M003062 590 - NC STATE OF ③ rees	Filings     Fe       Image: Constraint of the second
upper] Draft and Exit	Partice      Errorige Method      Error partices with the decision copy of poor documents or or         —errors before "         Error          Associated Partices          Associated p	et arrite.	Prove number	Dafi #	2374 - Case # 16M003062-590 - NC STATE OF	Ellings F - III- DEPT OF REVENUE VS MARK A GRIFT ()
uppet pret and Exit xrim a finite Supe into Case	Partice	et annual and a server them by mail.	C Err	Creft #	2374 - Case # 16M003062 590 - NC 5TATE OF	EFIIngs F4 C - III- DEPT OF REVENUE VS MARK A GRIFF C
tuppart Draft and Exit info Case Info Ca	Partice      Service Method      Isray partice with an electronic cary of your documents or m     "Escree      Associated Parties      Associated	ay also have the choice to serve them by mail.	Prese number	Conft #	2374 - Case # 16M003062 590 - NC STATE OF	Ellings 7 C HI- DEPT OF REVENUE VS MARK A GRIFT ©



v. Continue with steps 2(k) through 2(l) to continue to e-file.

#### 3. Reviewer Process and integration with Odyssey Case Manager and Portal

All successful filings queue up in the OFS Reviewer site in the appropriate Review Queue. The Review Queues are determined by the Case Category and Filing Codes. Clerks and any judicial staff who are authorized to review incoming filings will be able to view, annotate, add comments and either accept or return the filing.

- a. When a Reviewer accepts a filing, the following take place near real-time
  - i. If it is an initial filing, the Odyssey Case Manager system generates a new case and attaches the filing to this new case.
  - ii. For subsequent filings the filing is attached to the case it was filed into in Odyssey Case Manager.
  - iii. Depending on Case Security, Document Security and users access levels, the case and filings may be viewable in Portal for the public. Restricted cases and documents may not be available in Portal or will be restricted only to certain parties or authorized personnel.
  - iv. Applicable fees if any are deducted from the Payment Account provided by the filer only when the reviewer accepts the filing.
  - v. Filer gets a Filing Accepted Notification email with a stamped copy of the e-filed document. The Envelope Number, filing details and any comments are also listed here.
  - vi. If an e-service was done in addition to the filing, then the Service Contact would receive a Notice of Service email along with the stamped copy of the document filed.
  - vii. Stamped copies will also be sent to emails indicated in the Courtesy Copies section.

Accepted Filing Notification for Case No. 22CV031231-910 (Jane Doe VS John Doe)						
no-renly@efilingmail tylertech cloud		× ←	) Reply	Keply All	ightarrow Forward	••••
NR To lami Sarvani				w	ed 11/30/2022 1	11:29 PM
		Filir	ng Accepte velope Number: 388	d 2		
The filing below was reviewed and has been accepted by the	Clerk's office located in Wake District Court, NC. Please click the link below to retrieve a filed-stamped copy of your e	eFiled docume	nt	_		
	Filing Details					
Court	Wake Dashid Court					
Case Number	220/051/31-910					
Case Style	Jane Look VS John Look JIAN 2002 Sto AS RM EST					
Date/Time Accented	11/3/2/2/2 10:40 PM EST					
Accepted Comments	11/3//2/22 11.20 PM E31					
Filing Type	Attriave of Indianacy					
Activity Requested	EFIN					
Filed By	Sarvani Jami					
	Fee Details					
Case Fae Information \$154.34	110-01000					
Case Fees \$150.00						
Payment Service Fees \$4.34						
Affidavit of Indigency \$0.00						
Grand Total \$154.34						
Total: \$154.34						
	Document Details					
Lead File	AOC-CR-337.pdf					
Lead File Page Count						
File Stamped Copy	https://inviewemc.lest.tylerisch.sloud/ViewDocuments.aspr?FID=6e7ad50-974c-46168a9c-a28d3a629d7d This link is active for 60 days.					
	For Technical Assistance					



Notification of Service for Case No. 22CR700448-500 (ST	ATE OF NORTH CAROLINA VS EDUARDO JUN PATRICIO-GALVAN)	
NR no-reply@efilingmail.tylertech.cloud		☆     ←     Reply     ≪     Reply All     →     Forward     ····
		WON 12/ 5/2022 5.04 PW
		Notification of Service Envelope Number: 3804
This email was generated by the electronic filing (eFilin listed below.	g) system of the North Carolina courts and includes a copy of the filing	
Please click the link below to retrieve your copy of the	ïled document.	
······· ,·· ,·····		
(See Rule 5 of North Carolina's Rules of Civil Procedu	e for specific details on service of pleadings and other papers.)	
	Filing Details	
Case Number	22CR700448-500	
Case Style	STATE OF NORTH CAROLINA VS EDUARDO JUN PATRICIO-GALVAN	
Date/Time Submitted	11/17/2022 3:00 PM EST	
Filing Type	Motion for Recall	
Filed By	Sarvani Jami	
	EDUARDO JUN PATRICIO-GALVAN:	
Service Contacts	S J (sarvani jami@nccourts.org)	
	Document Datails	
	https://reviewemc.test.tylertech.cloud/ViewServiceDocuments.aspx?ADMIN=0&SID=4cf690cd_154d_4dad_a0bc_66b17c63t	359
File Stamped Copy	This link is active for 45 days.	
	For Technical Assistance	
Contact Tyler Technologies		
Please do not reply to this email. It was generated automatically by no-reply@e		

- b. When a Reviewer returns a filing, the following take place near real-time
  - i. There is no record of the filing in the case in Odyssey Case Manager system and in extension, the returned filing is not seen in Portal.
  - ii. Money is not deducted from the Payment Account.
  - iii. The filer is notified if the filing is returned and there is no stamped copy of the document. The Envelope Number, filing details and any comments are also listed here.
  - iv. Since there is no stamped copies of the document, courtesy copies and Notice of Service emails are also not sent.

Return for Correction Notification for filing on case 22PFG200002-999						
NR no-reply@efilingmail.tylertech.cloud To @ Jami, Sarvani		☆     ←     Reply     ≪     Reply All     →     Forward     •••       Wed 11/2/2022 1:55 PM				
		Filing Returned Envelope Number: 3534				
Your filing to the Clerk's office located in AOC Portal U	nit, NC has been been returned on Case: 22PFG200002-999					
	Return for Correction Reason(s) from Clerk's Office					
Return for Correction Reason	Filer's Request					
Return for Correction Comments	No rejection comment was provided. Please contact the court into which you are filing for more information.					
	Document Details					
Court	AOC Portal Unit					
Case Style						
Date/Time Submitted	10/13/2022 5:24 PM EST					
Filing Type	Elevated Access Request-IVC					
Filing Description						
Activity Requested	EFile					
Filed By	Sarvani Jami					
En Tablia Anima						
For lechnical Assistance						
Contact Tyter rectinologies	ontact tyler technologies					
Please do not reply to this email. It was generated automatically by no-reply@efi						

