



## Office of Language Access Services (OLAS)

### Obtaining a Spoken Foreign Language Court Interpreter for Court Proceedings – Courts

**This chart applies ONLY to proceedings in which the North Carolina Judicial Branch currently provides an interpreter at state expense:**

Criminal court proceedings; Chapter 50B (domestic violence protective order) court proceedings; Chapter 50C (civil no-contact order) court proceedings; Chapter 50D (permanent civil no-contact order) court proceedings; child custody mediation; juvenile proceedings; incompetency proceedings; Chapter 122C civil commitment proceedings; child custody and child support proceedings; foreclosure proceedings and subsequent appeals; eminent domain proceedings; and all civil and criminal matters heard before magistrates and subsequent appeals for LEP parties in interest, who require spoken foreign language interpreting services.

NOTE: Court proceedings include hearings in superior court, district court, before a magistrate, child custody mediation orientations, child custody mediation sessions, and child planning conferences.

<p><b>Spanish Court Interpreter</b></p>	<p>Submit a <a href="#">Request for Spoken Foreign Language Court Interpreter</a> at least 10 business days prior to the scheduled proceeding, or as soon as the proceeding is placed on the court calendar. Requests should be submitted electronically to the Language Access Coordinator (LAC) from the website at <a href="http://www.nccourts.org/LanguageAccess">http://www.nccourts.org/LanguageAccess</a>. Please use Internet Explorer to access and submit the form. If you have additional difficulty submitting the completed form online, please save to your computer and attach the request form to an email addressed to the appropriate county LAC in the following format: &lt;InsertCountyName&gt;.Interpreter@nccourts.org , e.g., to contact the LAC for Wake County, the email should be addressed to <a href="mailto:Wake.Interpreter@nccourts.org">Wake.Interpreter@nccourts.org</a>.</p>
<p><b>Language Other Than Spanish (LOTS) Court Interpreter</b></p>	<p>Submit a <a href="#">Request for Spoken Foreign Language Court Interpreter</a> at least 10 business days prior to the scheduled proceeding, or as soon as the proceeding is placed on the court calendar. Requests should be submitted electronically to OLAS from the website at <a href="http://www.nccourts.org/LanguageAccess">http://www.nccourts.org/LanguageAccess</a>. Please use Internet Explorer to access and submit the form. If you have additional difficulty submitting the completed form online, please save and attach the request form to an email addressed to <a href="mailto:OLAS@nccourts.org">OLAS@nccourts.org</a>.</p>
<p><b>IMPORTANT</b></p>	<ul style="list-style-type: none"> <li>➤ <b>Failure to provide sufficient time to secure a qualified interpreter likely will result in a delay or postponement of the court proceeding if a qualified interpreter is not available.</b></li> <li>➤ <b>Once services are requested, if it is determined before the court date that the case will not go forward as scheduled, please notify the local Language Access Coordinator so services can be cancelled in a timely manner (no less than 24 hours) to avoid unnecessary cancellation charges.</b></li> </ul>

*For court proceedings not currently covered at state expense, parties in interest must provide a qualified court interpreter at the parties' expense.*